

Teacher's notebook

YEAR 2017 / 2018



Teacher's notebook

YEAR 2017 / 2018



SCHOOL information



➤ NAME: _____

➤ ADDRESS: _____

➤ POST CODE : _____

➤ CITY: _____

➤ PHONE NUMBER: _____

➤ FAX : _____

➤ SCHOOL CODE: _____

➤ EMAIL : _____

➤ WEB : _____

SCHOOL Calendar



SCHOOL Calendar - Madrid

Septiembre 2017

L	M	X	J	V	S	D
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Octubre 2017

L	M	X	J	V	S	D
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Noviembre 2017

L	M	X	J	V	S	D
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Diciembre 2017

L	M	X	J	V	S	D
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Enero 2018

L	M	X	J	V	S	D
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Febrero 2018

L	M	X	J	V	S	D
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Marzo 2018

L	M	X	J	V	S	D
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Abril 2018

L	M	X	J	V	S	D
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Mayo 2018

L	M	X	J	V	S	D
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Junio 2018

L	M	X	J	V	S	D
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Julio 2018

L	M	X	J	V	S	D
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- **Inicio periodo lectivo**
 - Día lectivo
- Lectivo en EEII/Casas de Niños
 - **No Lectivo (excepto junio en las EEII)**
 - **Jornada INTENSIVA**
 - **Día festivo/vacacional**
 - **Otros días no lectivos**
 - **Fiesta Madrid/Capital**
 - Último día lectivo
- **Inicio.Act.Apoyo,refuerzo...**



STUDENTS' Timetable



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK

STUDENTS' Timetable



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK

STUDENTS' Timetable



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK
	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH

STUDENTS' Timetable



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK
	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH

TEACHER'S Timetable



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK

TEACHER'S Timetable



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK

TEACHER'S Timetable



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK
	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH

TEACHER'S Timetable



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK
	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH

YEAR Calendar



2017

January

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

February

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

June

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

April

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

August

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

YEAR Calendar



2018

January

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

ANUAL Planning



2017 2018	2017				2018							2017 2018	
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL		
Monday					1								Monday
Tuesday					2					1			Tuesday
Wednesday			1		3					2			Wednesday
Thursday			2		4	1	1			3			Thursday
Friday	1		3	1	5	2	2			4	1		Friday
Saturday	2		4	2	6	3	3			5	2		Saturday
Sunday	3	1	5	3	7	4	4	1		6	3	1	Sunday
Monday	4	2	6	4	8	5	5	2		7	4	2	Monday
Tuesday	5	3	7	5	9	6	6	3		8	5	3	Tuesday
Wednesday	6	4	8	6	10	7	7	4		9	6	4	Wednesday
Thursday	7	5	9	7	11	8	8	5		10	7	5	Thursday
Friday	8	6	10	8	12	9	9	6		11	8	6	Friday
Saturday	9	7	11	9	13	10	10	7		12	9	7	Saturday
Sunday	10	8	12	10	14	11	11	8		13	10	8	Sunday
Monday	11	9	13	11	15	12	12	9		14	11	9	Monday
Tuesday	12	10	14	12	16	13	13	10		15	12	10	Tuesday
Wednesday	13	11	15	13	17	14	14	11		16	13	11	Wednesday
Thursday	14	12	16	14	18	15	15	12		17	14	12	Thursday
Friday	15	13	17	15	19	16	16	13		18	15	13	Friday
Saturday	16	14	18	16	20	17	17	14		19	16	14	Saturday
Sunday	17	15	19	17	21	18	18	15		20	17	15	Sunday
Monday	18	16	20	18	22	19	19	16		21	18	16	Monday
Tuesday	19	17	21	19	23	20	20	17		22	19	17	Tuesday
Wednesday	20	18	22	20	24	21	21	18		23	20	18	Wednesday
Thursday	21	19	23	21	25	22	22	19		24	21	19	Thursday
Friday	22	20	24	22	26	23	23	20		25	22	20	Friday
Saturday	23	21	25	23	27	24	24	21		26	23	21	Saturday
Sunday	24	22	26	24	28	25	25	22		27	24	22	Sunday
Monday	25	23	27	25	29	26	26	23		28	25	23	Monday
Tuesday	26	24	28	26	30	27	27	24		29	26	24	Tuesday
Wednesday	27	25	29	27	31	28	28	25		30	27	25	Wednesday
Thursday	28	26	30	28				29		31	28	26	Thursday
Friday	29	27		29				30		27	29	27	Friday
Saturday	30	28		30				28		29	30	28	Saturday
Sunday		29		31				29				29	Sunday
Monday		30						30				30	Monday
Tuesday		31										31	Tuesday

MONTHLY Calendar



SEPTEMBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MONTHLY Calendar



OCTOBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
2	3	4	5	6	7	1
						8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MONTHLY Calendar



NOVEMBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MONTHLY Calendar



DECEMBER 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MONTHLY Calendar



JANUARY 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MONTHLY Calendar



FEBRUARY 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MONTHLY Calendar



MARCH 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MONTHLY Calendar



APRIL 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
2	3	4	5	6	7	1
						8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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MONTHLY Calendar



MAY 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MONTHLY Calendar



JUNE 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MONTHLY Calendar



JULY 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
2	3	4	5	6	7	1
						8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

CLASS list



NAME AND SURNAME

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CLASS list



NAME AND SURNAME

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CLASS list



NAME AND SURNAME

1. _____
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STUDENTS information



STUDENT: _____

PERSONAL INFO:

Birth date: _____

Address: _____

FAMILY INFO:

Father's name: _____ Phone No: _____

Job: _____

Mother's name: _____ Phone No: _____

Job: _____

Email: _____

EXTRA INFORMATION you think we should know:

STUDENTS WITH SPECIAL NEEDS general info



STUDENT: _____

TYPE:	SUPPORT:
ADAPTATIONS:	
DIAGNOSIS:	
PT SESSIONS:	AL SESSIONS:
COORDINATION WITH PT AND AL	
COMMENTS	

STUDENTS with ordinary support



STUDENT: _____

SUBJECT:		SESSIONS PER WEEK:
SUPPORT TEACHER:		
SESSIONS		
Date	Contents	
COMMENTS		

STUDENTS Birthdays



JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE

STUDENTS Birthdays



JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

WEEKLY

Lesson Plan



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK

WEEKLY Lesson Plan



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK
	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH

WEEKLY Lesson Plan



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	BREAK	BREAK	BREAK	BREAK	BREAK
	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH

INCIDENT Report form



NAME :	DATE :
PEOPLE INVOLVED :	
DESCRIPTION :	
RESULT :	
SIGNATURES :	

NAME :	DATE :
PEOPLE INVOLVED :	
DESCRIPTION :	
RESULT :	
SIGNATURES :	

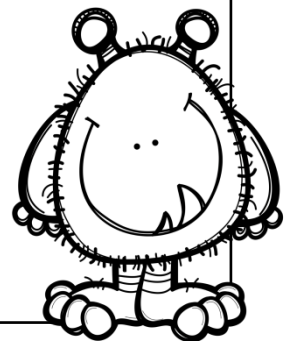


HALLOWEEN

DATE:

PLACE:

ACTIVITIES



CELEBRATIONS to enjoy



CHRISTMAS

DATE:

PLACE:

ACTIVITIES





PEACE DAY

DATE:

PLACE:

ACTIVITIES





CARNIVAL

DATE:

PLACE:

ACTIVITIES



CELEBRATIONS to enjoy

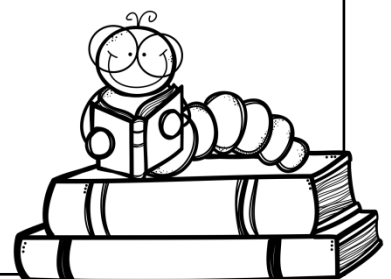


BOOK DAY

DATE:

PLACE:

ACTIVITIES



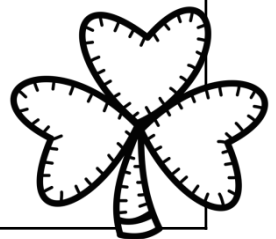


ST. PATRICK'S DAY

DATE:

PLACE:

ACTIVITIES



CELEBRATIONS to enjoy

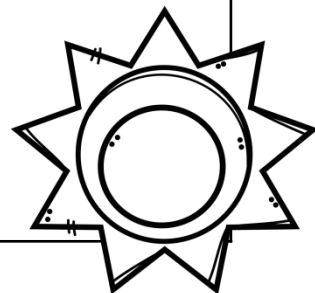


END OF SCHOOL YEAR

DATE:

PLACE:

ACTIVITIES



CELEBRATIONS to enjoy



DATE:

PLACE:

ACTIVITIES

SCHOOL TRIPS to enjoy and learn



DATE :

PLACE :

STUDENTS :

CONTACT No :

MATERIAL :

ACTIVITIES

OTHER INFORMATION



READING Tracker



STUDENT:									CLASS:	
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Palabras/min										
Comprensión										
Sílabas Directas										
Sílabas Inversas										
Trabadas										
Silabeo										
Entonación										
Omisiones										
Sustituciones										
Inversiones										
Repetición										
Dificultades										

Observaciones :

READING Tracker



STUDENT:									CLASS:	
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Palabras/min										
Comprensión										
Silabeo										
Entonación										
Puntuación										
Acentuación										
Omisiones										
Sustituciones										
Inversiones										
Repetición										
Tono / Ritmo										
Dificultades										

Observaciones :

EVALUATION of students



Subject:

Grade:

Term:

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EVALUATION of students



Subject:

Grade:

Term:

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SCHOOL meetings.



DATE:

PLACE:

PARTICIPANTS:

AGREEMENTS

INTERESTING Webs



NAME	DESCRIPTION
WWW.	
WWW.	
WWW.	
WWW.	
WWW.	
WWW.	
WWW.	
WWW.	
WWW.	
WWW.	
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WWW.	
WWW.	

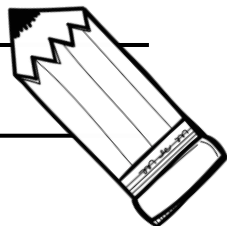
EXPENSES, to have everything under control



MATERIAL	PRICE
TOTAL	

TO DO LIST





NOTES

